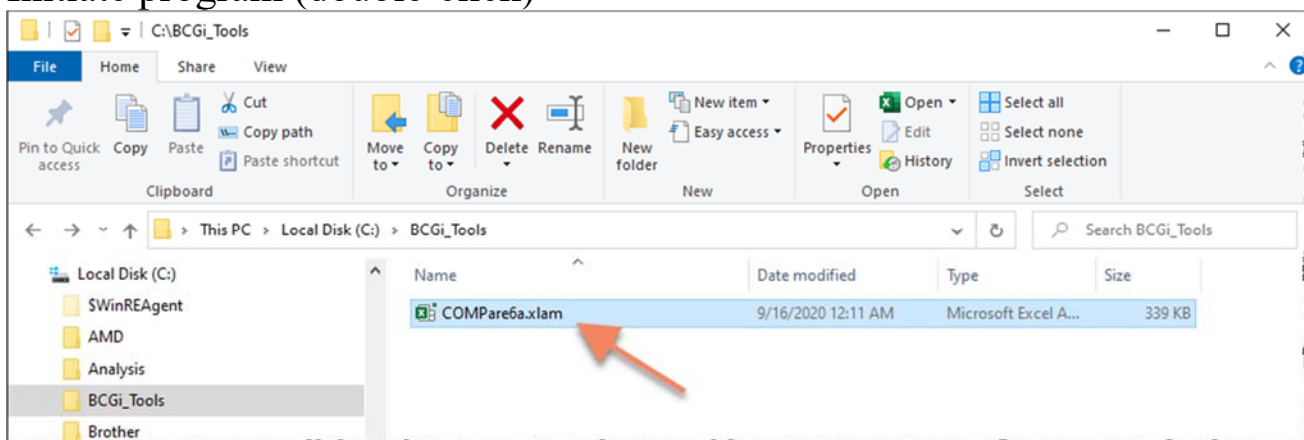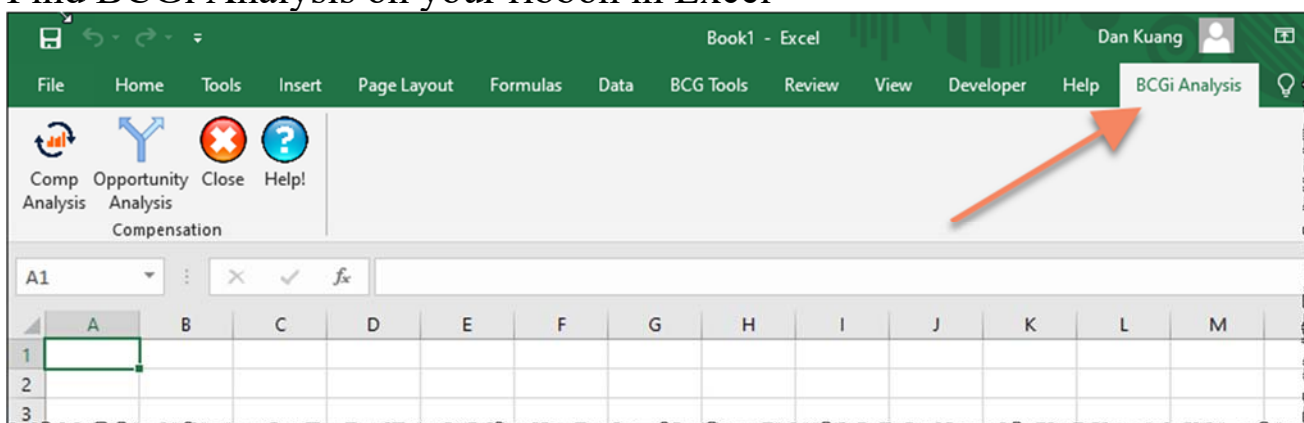# BCGi Analysis Tool
Quick User Manual

By: Daniel Kuang, Ph.D.
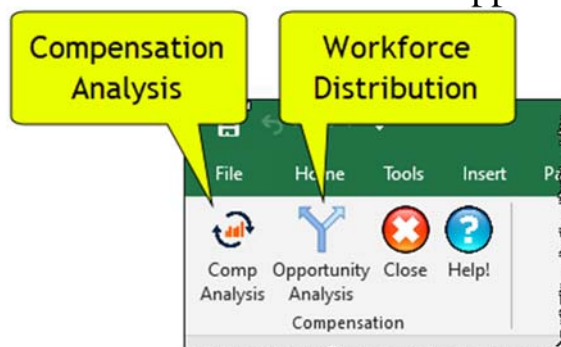
Instructions: Starting BCGi Analysis

1. Drop the program (***COMPare6a.xlam***) on your computer.

2. Initiate program (double-click)

3. Find BCGi Analysis on your ribbon in Excel

4. Select the Program you want to run:
   a. Compensation Analysis
   b. Workforce Distribution/Opportunity/Occupation Segregation Analysis
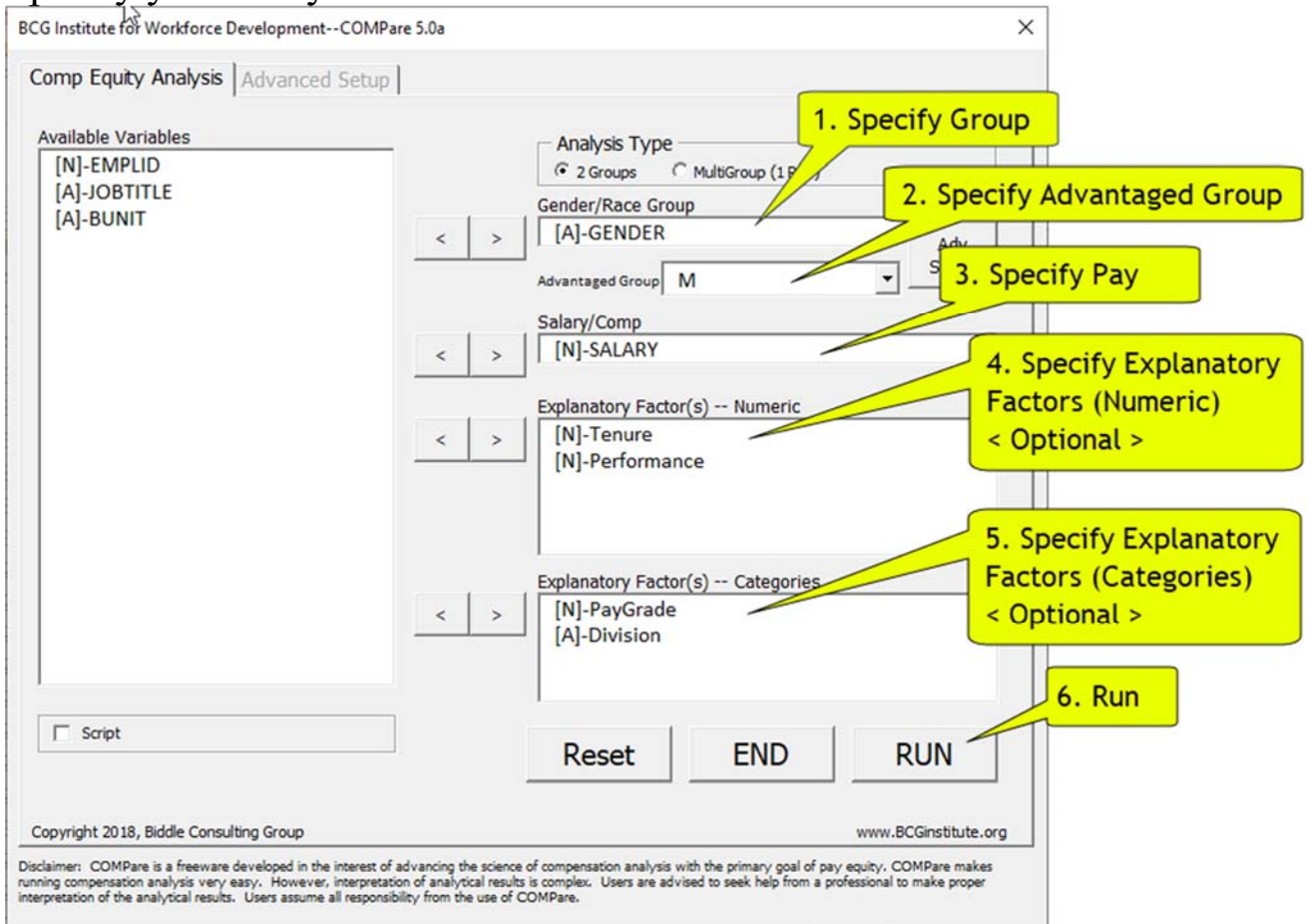
Instructions: Compensation Analysis

1. Open the data-file to analyze

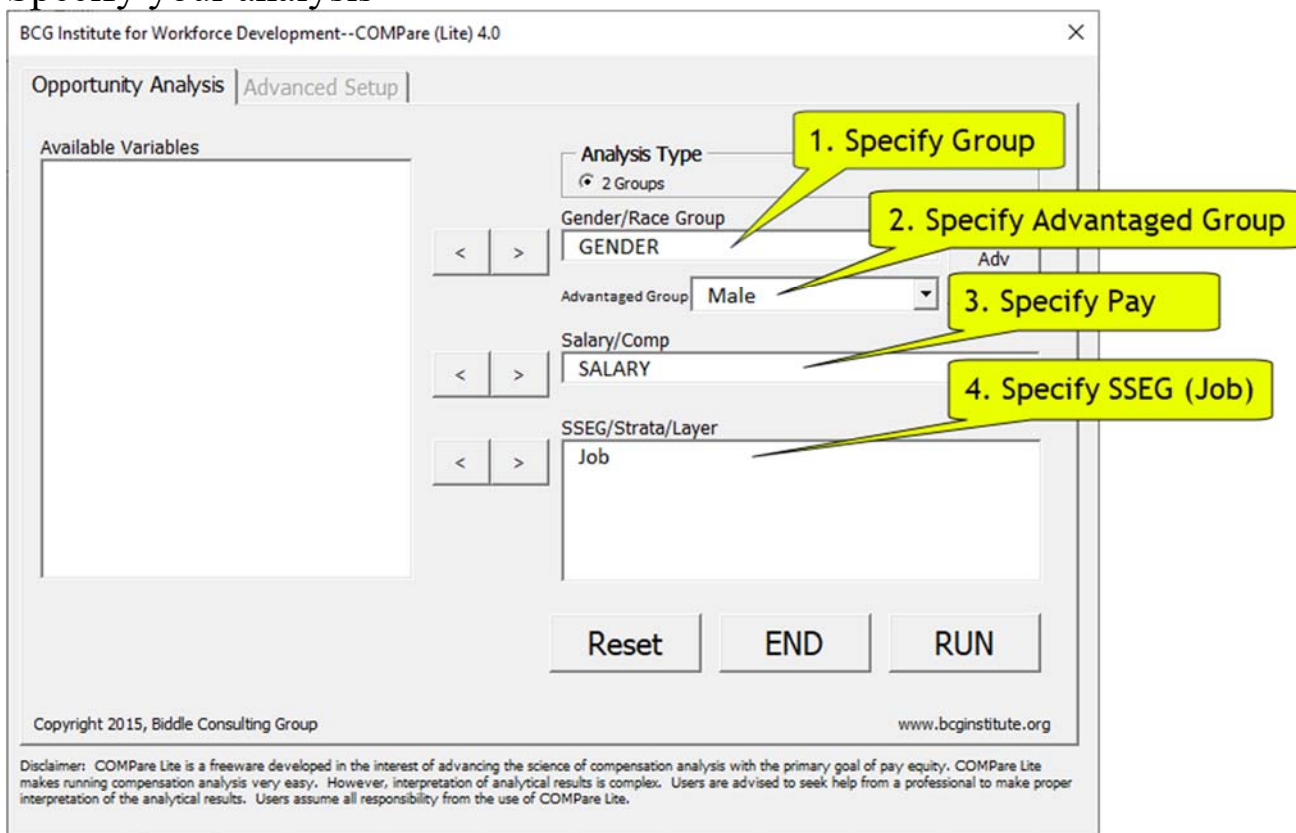2. Initiate [Comp Analysis] (*Comp Analysis*) program

3. Specify your analysis

Instructions: Workforce Distribution Analysis

1. Open the data-file to analyze

2. Initiate (*Opportunity Analysis*) program

3. Specify your analysis